



Sheriff Stephen O. Simpson

LOUDOUN COUNTY SHERIFF'S OFFICE

39 Catoctin Circle SE, Leesburg, Virginia 20175

Telephone 703-777-0407

Spring, 2011

Dear Parents,

IT'S TIME FOR MCGRUFF SAFETY CAMP!

WHAT IS IT?

McGruff Safety Camp is hosted by the Loudoun County Sheriff's Office and Loudoun County Fire and Rescue Services. It is a half-day, weeklong camp offered to teach children about safety from Deputy Sheriff's, Firefighters, and other community helpers. All of us associated with this unique and exciting camp hope you help reinforce the safety lessons learned each day with your child.

WHO MAY ATTEND?

Children *entering kindergarten or 1st grade* who are **Loudoun County residents** may attend. **Children who have never attended before will be registered first.** Registration is limited.

WHAT DO THE CHILDREN LEARN?

Each day is a different topic full of activities. Activities include meeting local law enforcement officers, crossing guards, firefighters, and other special people. Topics include fire safety, safe bicycle riding, crossing the street, strangers, 911, and more. **On Tuesday, campers bring their own bicycles** to ride through an obstacle course. Please read the instruction sheet attached and use the bicycle checklist to check your child's bike. Be sure your child fits the bike and that it is in proper working order. If the camp staff determines the bike unsafe, your child will not ride. **Bring two-wheeled bicycles only;** however, training wheels are acceptable. If your child does not bring a bike or is unable to ride, he or she will not participate in the obstacle course.

WHERE IS CAMP?

All camps are held at **Evergreen Mill Elementary** in Leesburg for the following dates:

June 27-JULY 1: 8:30-11:00 AM and 12:30-3:00 PM

July 11-15: 8:30-11:00 AM and 12:30-3:00 PM

July 18-22: 8:30-11:00 AM and 12:30-3:00 PM

THERE IS NO REGISTRATION FEE; however, donations are accepted.

WHAT TIME IS CAMP?

Due to popular demand, we are offering *morning and afternoon* camps this year. Please note the following times:

MORNING CAMPS: Times are **8:30-11:00AM**. We will begin promptly at 8:30AM. Campers *sign in BETWEEN 8:15-8:30AM* and *sign out BETWEEN 10:50-11:00AM*. **A PARENT OR**

DESIGNEE MUST SIGN CAMPERS IN AND OUT EACH DAY. Campers must be picked up **NO LATER THAN 11:00AM** as we need to prepare for the afternoon session.

AFTERNOON CAMPS: Times are **12:30-3:00PM**. We will begin promptly at 12:30PM. Campers *sign in BETWEEN 12:15-12:30PM* and *sign out BETWEEN 2:50-3:00PM*. **A PARENT OR DESIGNEE MUST SIGN CAMPERS IN AND OUT EACH DAY.** Campers must be picked up **NO LATER THAN 3:00PM**.

GRADUATION:

Graduation is held on Friday, the last day of camp. Parents, relatives and friends are welcome to attend this memorable event. Please note the graduation times as camp finishes earlier on Friday.

Morning graduation: 10:00-10:30AM

Afternoon graduation: 2:00-2:30PM

IS THERE ANYTHING SPECIAL TO BRING OR REMEMBER?

Yes. FOOTWEAR - all children must wear **SNEAKERS ONLY** to assure safe riding on battery operated automobiles. **HELMETS** - **are required** to ride **TUESDAY through FRIDAY**. Without a helmet, the children may not ride. (Please put child's name on the **inside** of the helmet). It is very important that your child's helmet fit properly. Please check your child's helmet for proper fit prior to camp. **FOOD** - please feed your child a good breakfast or lunch prior to camp. Due to many allergies, we do not have a snack time. **SUNSCREEN** - please apply sunscreen as necessary for outdoor activities prior to camp. **EMERGENCY MEDICINES** - please label inhalers, epi-pens, etc as necessary.

A PARENT OR GUARDIAN must SIGN all registration forms. Children who have never attended before have priority. All enrolled campers are notified by mail with a confirmation letter.

If your child cannot attend a camp after receiving confirmation, we request that you **CALL NO LATER THAN THE THURSDAY PRIOR TO THAT CAMP TO CANCEL**. This allows us to register those on the waiting list prior to the camp starting. You may reach us at (703) 777-0607 or e-mail: jmcginn@loudoun.gov.

NOTE: Please keep this letter since it contains information pertinent to camp. Graduation time is subject to change and you will be notified during the camp if this occurs.

Attached are the Registration Form and Bicycle Checklist. Print Registration Form front to back, fill out, and mail to the

Loudoun County Sheriff's Office
37 Catoctin Circle, SE
Leesburg, VA 20175

ATTENTION: ALL APPLICATIONS MUST BE MAILED BY POSTAL SERVICE - NO WALK-INS OR FAXES WILL BE ACCEPTED.

Safe Bike Checklist

Parents,

Please check your child's bicycle using the checklist below prior to attending camp. It is very important that your child's bicycle be in safe working order while at home and at camp. If it is not safe to ride, either fix the bike or do not take it to camp on bicycle day, which is Tuesday. Please bring *bicycles only*, no big wheels or scooters.

WHEELS

- Loose or broken spokes
- Tight screws
- Reflectors on wheels

TIRES

- Firm to touch, not soft
- Cuts, bulges or worn tread

SEAT

- Loose

BRAKES

- Work smoothly and quickly
- Handbrake levers move easily

REFLECTORS

- Located on front and rear
- Broken or missing

CHAIN

- Too loose or too tight
- Rusty
- Oiled

HANDLEBAR

- Loose
- Grips on each handle

[illegible]

2011 MCGRUFF SAFETY CAMP REGISTRATION FORM
(PLEASE print this page front to back)

NOTE: THIS IS A TWO-PART FORM. BOTH PARTS MUST BE COMPLETED AND SIGNED BY A PARENT OR LEGAL GUARDIAN.

PART ONE: Registration Information PLEASE PRINT NEATLY

Name of Child _____

Address _____ Town _____ Zip _____

Parent's Name _____

Telephone: home _____ work _____ cell _____

Emergency Contact Person/phone _____

Medical Information: Allergies to food: Yes _____ No _____ If yes: _____

Epi Pen: Yes _____ No _____ Asthma: Yes _____ No _____ Inhaler: Yes _____ No _____

Other allergies/medication: _____

Other medical: _____

Child's Date of Birth: Month _____ Day _____ Year _____

Child is entering: Kindergarten _____ First Grade _____

Has This Child Attended McGruff Safety Camp Before? Yes _____ No _____

Week to Attend Camp*: June 27-July 1: 8:30-11:00 AM _____ 12:30-3:00 PM _____

July 11-15: 8:30-11:00 AM _____ 12:30-3:00 PM _____

July 18-22: 8:30-11:00 AM _____ 12:30-3:00 PM _____

***Mark camp preference with 1st 2nd and 3rd choice**

For photo id card information, please provide the following information on your child:

Height _____ Weight _____ Hair color _____ Eye color _____

Distinguishing Marks: Yes _____ No _____ (OVER)

T-shirt Size - Youth Small _____ Youth Medium _____

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PART TWO: Authorization for medical emergencies and Release of Liability.

I hereby authorize emergency medical treatment in the event I cannot be reached.

I, _____, my agents and assigns, hereby release and hold harmless the Loudoun County Sheriff's Office, its agents and employees, from any and all claims, now and in the future, arising out of my child's/children's participation in the Loudoun County Sheriff's Office McGruff Safety Camp during the months of June and July, 2008.

Parent/Guardian Signature_____

Date_____

MAIL THIS REGISTRATION FORM TO:

**McGruff Safety Camp
37 Catoctin Circle, SE
Leesburg, VA 20175**

All accepted campers are notified by mail with a confirmation letter.